



## ARBITRATION REGISTRATION FORM

Submitting a request for arbitration will start the arbitration proceedings at the Technology Arbitration & Mediation Institute (hereinafter: 'TAMI'). The arbitration procedure is governed by TAMI's arbitration rules. The date and time of receipt of the request for arbitration by TAMI mark the start of the arbitration (article 5 paragraph 2). The party submitting the request for arbitration receives a confirmation of receipt of the request electronically. The arbitration rules state that the request for arbitration must contain certain information (article 5 paragraph 2). TAMI needs this information to process the request.

### a. Information of the claimant

Name : \_\_\_\_\_  
Address : \_\_\_\_\_  
Place of residence: \_\_\_\_\_  
Telephone number: \_\_\_\_\_  
E-mail address: \_\_\_\_\_  
VAT number : \_\_\_\_\_

Where relevant, information authorised representative claimant

Name representative: \_\_\_\_\_  
Address : \_\_\_\_\_  
Place of residence: \_\_\_\_\_  
Telephone number: \_\_\_\_\_  
E-mail address: \_\_\_\_\_

### b. Information defendant

Name : \_\_\_\_\_  
Address : \_\_\_\_\_  
Place of residence: \_\_\_\_\_  
Telephone number: \_\_\_\_\_  
E-mail address: \_\_\_\_\_  
VAT number : \_\_\_\_\_

Where relevant, information authorised representative defendant

Name representative: \_\_\_\_\_  
Address : \_\_\_\_\_  
Place of residence: \_\_\_\_\_  
Telephone number: \_\_\_\_\_  
E-mail address: \_\_\_\_\_



c. A short description of the dispute

The objective of this description is to inform the TAMI administrator on the nature and scope of the case. This description does not alter the parties' right to deliver a statement of claim or a statement of defence. De description of the dispute can also be provided for as an annex to the request.

---

---

---

---

d. Arbitration agreement and any other agreements

The understanding between the parties that their disputes shall be settled by arbitration according to TAMI's rules of procedure must be apparent from an arbitration agreement (arbitration clause, arbitral compromise). Please enclose a copy of the relevant agreement(s) or any other documents with the request.

e. General description of the claim and, if possible, a specification of the financial interests of each claim. The objective of this general description is to inform the TAMI administrator on the nature and scope of the case. This description shall be without prejudice to the right of the parties to change, increase, or reduce a claim within the terms of TAMI's rules of procedure.

---

---

---

---

---

---

f. The appointment of arbitrators

TAMI's rules of the procedure take the position that the parties themselves appoint the arbitrator. Where the parties have agreed on the appointment of three arbitrators, each party will appoint one arbitrator, and these two appointed arbitrators will appoint the third arbitrator, who will also be the president (of the arbitral tribunal).

In appointing an arbitrator, the parties have the option of using suggestions of TAMI for arbitrator candidates.

When the parties appoint the arbitrator(s) themselves, please fill in the information below:

Claimant appoints /parties jointly appoint:

Name arbitrator 1 : \_\_\_\_\_

Address : \_\_\_\_\_



Place of residence:

\_\_\_\_\_

Telephone number: \_\_\_\_\_

E-mail address: \_\_\_\_\_

Where there is more than one arbitrator, and it is clear who will act as president of the arbitral tribunal.

Defendant appoints:

Name arbitrator 2 : \_\_\_\_\_

Address : \_\_\_\_\_

Place of residence: \_\_\_\_\_

Telephone number: \_\_\_\_\_

E-mail address: \_\_\_\_\_

President:

Name arbitrator 3 : \_\_\_\_\_

Address : \_\_\_\_\_

Place of residence: \_\_\_\_\_

Telephone number: \_\_\_\_\_

E-mail address: \_\_\_\_\_

An arbitrator should be impartial and independent. He or she may not have close personal or business relationships with one of the parties nor with the other arbitrators. He or she may not have any direct personal or commercial interest in the outcome of the case. At the same time, the arbitrator may not have expressed his or her opinion on the case to either party before his or her appointment.

Where arbitrator(s) have not yet been appointed by the parties and they wish to use TAMI's suggestions for arbitrator candidates in conformity with article 12 of the rules of procedure, you will state so below (or in an appendix to the request).

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

g. Number of arbitrators (Article 7(2)(i))

There must be an odd number of arbitrators. If there is disagreement among the parties on the number of arbitrators, the TAMI administrator will determine the number to one or three, depending on the nature and the scope of the case.



With regard to the number of arbitrators:

(a) The parties have agreed that the arbitration tribunal comprises \_\_\_\_\_ arbitrator(s).

(B) The parties have not agreed anything, but the claimant prefers \_\_\_\_\_ arbitrator(s).

h. Qualification of the arbitrator(s)

With regard to the arbitrator's qualifications:

(a)The parties have agreed that the arbitrator will need to have the following qualifications:

---

---

(b) The parties have not agreed anything, but the claimant prefers:

---

---

i. Place of arbitration

The parties determine the place of mediation, failing which the arbitral tribunal will do so.

With regard to the place of arbitration:

(a) The parties have agreed that this will have to be \_\_\_\_\_ .

(b) The parties have not agreed on anything but the claimant

prefers:\_\_\_\_\_

j. Language of the arbitration

With regard to the language of the arbitration:

(a) The parties have agreed that this will have to be the \_\_\_\_\_ (either English or Dutch) language.

(b) The parties have not agreed on anything but the claimant prefers the \_\_\_\_\_

(either English or Dutch) language.

k. Other particulars as regards the arbitration procedure

If the parties wish to communicate particular aspects TAMI needs to be aware of in the context of the arbitration procedure, the parties may do so here.

---

---

---

---

---

---



Place :

\_\_\_\_\_

Date : \_\_\_\_\_

Signature claimant / authorised representative \_\_\_\_\_